

Before we begin

When you've got multiple computers in your office, using TOTAL on a server benefits you by centralizing your data, program updates, and administration while also allowing each user to have custom preferences and permissions to crucial report data. The Server installation of TOTAL differs from the Standalone build by providing you with a robust database structure that is faster and more stable than ever.



You need to have a network in place and properly configured prior to the installation of TOTAL. Our technicians cannot help with this process. Please refer to your local technician to get your network set up and give them a copy of this guide.

TOTAL is easy to install on a server as long as your system is already set up – meaning that everyone can already access the Internet and has access to all necessary network resources. However, before you get started, make sure that your server meets the following requirements.

Server minimum requirements

Licensing:	To install TOTAL on a server you must first purchase a TOTAL Server License from the TOTAL Store. Click here to purchase a license.
Processor:	<ul style="list-style-type: none">• 2.0 GHz Core 2 Duo or better for up to 10 TOTAL users.• 2.5 GHz Core 2 Duo or better for 10 or more TOTAL users.
OS:	<ul style="list-style-type: none">• Windows XP SP3, Windows Vista, Windows 7, and Windows 8/8.1• Windows Server 2003, 2008, 2008 R2, 2011, 2012, and 2012 R2<ul style="list-style-type: none">• Due to an issue in Microsoft's SQL Server, you are unable to install TOTAL or WinTOTAL Aurora on a server that is also being used as a domain controller. For more information on this issue, click here.
Memory (RAM):	2 GB RAM or better
Disk Space:	1 GB for TOTAL + sufficient extra space for reports, photos, and data
Disk Speed:	7200+ RPM
Internet:	Broadband Internet connection and Internet Explorer 8 or higher. Please note, we don't support or recommend connecting to your server via a wireless (WiFi) connection.

For workstation system requirements, [click here](#).



Since TOTAL plays a key role in your appraisal business, it makes sense to install it on a PC that will run it "very well" rather than "adequately." Select a PC that can work just as hard as you do.

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We do not support running TOTAL over terminal services. While several customers have reported success with terminal services, we haven't designed or tested TOTAL with terminal services in mind and can't guarantee results now or in the future. If you're unsure if you're using terminal services, please refer to your local network technician.

Installing TOTAL on a network

Before you begin, there are a few things to consider:

- TOTAL must be installed on the machine you want to act as your server. Do not install it from a workstation.
- If you're using a Windows Server Operating System, take extra care when implementing your network permissions so Windows doesn't block your network users from accessing vital files in the TOTAL folder.

To begin your server installation:

1. Log into your server as the administrator, and then download the TOTAL installation file from the My Downloads section of your account at www.alamode.com/myaccount.
2. When prompted, choose Server Installation and click Next.
3. The next two screens display the default installation destination and the shared data directory. The default locations are best, however, if you need to make changes to any of the locations click Change on either page. If you're installing on the same machine as WinTOTAL Aurora it's best to keep the default locations.
 - A network share is automatically created for the program directory.
 - If the data directory is on a local resource, a network share is created for that location as well.
4. When the installation is complete, the TOTAL Installer automatically prompts to check for updates.

Once TOTAL has been properly installed on your network, you're ready to begin installations on your workstations.



A note for Aurora users: The installation of TOTAL is not an upgrade installation to WinTOTAL Aurora. The application will be installed side-by-side with your existing installation of Aurora and will not interfere with that installation.

Setting up desktop workstations

Before installing TOTAL on your desktop workstations, make sure you do not use the same installation file that was downloaded to your server to install TOTAL. Doing so installs TOTAL as the standalone version and it must be removed from the workstation if you intend for it to be part of your network.

1. From the workstation, browse to the TOTAL program directory on the server, and run WinTOTAL.exe. This runs a SafeStart which installs all of the necessary files for the workstation to run TOTAL.
2. Repeat this process on all of your workstations.

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Using TOTAL on a laptop with your server

If you have a laptop that needs to be used off the network, you shouldn't install TOTAL from the server. Doing so causes TOTAL to disconnect from the databases and the program will not open. Instead, a laptop needs its own local installation of TOTAL. If you need to work on your files away from the office, you can sync your laptop with your Vault account to share reports in the cloud. To install the standalone version of TOTAL, [click here](#).

- Your server and laptop File Managers are separate, but TOTAL has the functionality to copy files between the two when you're on the network. This is accomplished by creating an attached directory. Create an attached directory as your laptop share using the instructions found [here](#).

Using your laptop share

Now that your laptop is ready for use with your network, here's how to use them together.

Moving a server report to your laptop share

Here's how to move a file to the shared folder on your server:

1. Open TOTAL on a permanent workstation attached to your network.
2. Next, in the File Manager, locate the report or reports you wish to move to your laptop.
3. Now, drag the reports into your shared folder, "Laptop Share", for example. Once there, these files will be available to any laptop user who has attached a directory to this network folder.

Getting the file onto your laptop

To get the file from the server to your laptop:

1. Open TOTAL on your laptop while it's connected to your network.
2. Next, from the File Manager, click on the attached directory, "Laptop Share", for example.
3. Any reports you moved to this folder on your network should appear in the folder. Select the desired reports and drag them to a regular folder in your laptop's File Manager.

The report has been moved to your laptop and is ready to edit. It's important to note that reports in attached directories must be copied to a regular folder before editing. You can't edit them directly from the attached directory.

Moving the report back to your network

Once you're finished working with the reports on your laptop, simply reverse the process above to move them back to your network.

1. Open TOTAL on your laptop while it's connected to the network.
2. Copy the report(s) from the folder in your file cabinet to the attached directory that shows in your laptop's File Manager.
3. Now, when you go to one of your permanently attached workstations, you should see the files in the "Laptop Share" folder.

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Remember: By dragging the report files from one folder to another, you move them, rather than creating copies. This is important to guarantee that users on your network do not modify the same reports while you're working on them on the laptop. If that happens, you stand the chance of losing any changes that were made to the report.

Additional resources

If you're having trouble accessing the resources on your network there may be additional steps you need to take to grant permission to the workstations so they can access the server. This can sometimes be caused by your firewall or antivirus software. For information on configuring your firewall and antivirus settings, [click here](#).